

DEPARTMENT OF THE NAVY
Office of the Chief of Naval Operations
Washington DC 20350-2000

OPNAVINST 1521.2
N312G
5 January 1995

OPNAV INSTRUCTION 1521.2

From: Chief of Naval Operations
To: All Ships and Stations (less Marine Corps field addressees not having Navy personnel attached)

Subj: QUALIFICATION OF NAVY JOPES PERSONNEL

Ref: (a) DOD IG Report #94-160, "Audit of the Joint Operation Planning and Execution System," 30 Jun 94 (NOTAL)
(b) Manual of Navy Officer Manpower and Personnel Classifications (NAVPERS 15839H)

Encl: (1) JOPES Billet List
(2) JOPES Personnel Qualification Standard

1. Purpose. To identify common, minimum requirements to certify individuals as Joint Operation Planning and Execution System (JOPES) experts.

2. Background. In the Department of Defense Inspector General report on JOPES (reference (a)), each Service was tasked to identify and track individuals with JOPES expertise. Unified Commanders (CINCs) and Naval Component Commanders (NCCs) identified billets where naval personnel receive sufficient on-the-job training to achieve JOPES qualification. This list is attached as enclosure (1). In addition, CINCs and NCCs identified the minimum requirements for JOPES qualification; these requirements are included as enclosure (2).

3. Policy. Navy participation in joint contingencies has increased, as has Navy participation in crisis-action planning and execution. It is necessary to improve our ability to certify and track personnel with contingency planning experience in order to rapidly respond to requests for JOPES augmentees when

regional crises develop. Since JOPES experience varies at each command, a common set of requirements is needed to certify JOPES personnel. Commands may require additional training to that in enclosure (2), if necessary to meet their individual requirements. In every case, commands should ensure qualifications are forwarded to the Chief of Naval Personnel (Pers-4) before JOPES personnel transfer to their next duty station. Personnel who complete tours in enclosure (1) billets, and personnel whose command forwards completed JOPES PQS, will be assigned additional qualification designation (AQD) or Navy enlisted classification (NEC) codes designating them as certified JOPES personnel.

4. Applicability. Officers assigned to billets identified in enclosure (1) will automatically receive a JOPES AQD. Enlisted personnel in enclosure (1) billets will receive a JOPES NEC. Officers and enlisted in billets not listed in enclosure (1), who achieve JOPES expertise as contingency planners, can apply for this AQD or NEC by sending their completed JOPES PQS sheet, with command endorsement, to the Chief of Naval Personnel (Pers-4) in accordance with reference (b).

5. Action

a. The Chief of Naval Personnel shall cause the assignment of a JOPES AQD or NEC in accordance with reference (b) to personnel serving in a billet listed in enclosure (1).

b. Individuals assigned to enclosure (1) billets should complete JOPES PQS within their first year at the command. A copy of completed qualifications should be filed in service records.

c. Commands involved in deliberate and crisis-action planning should incorporate JOPES PQS into their internal training programs. Additions to enclosure (2) to reflect site-specific requirements are permitted; however, to ensure conformity with minimum standards, deletions should not be made.



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d. Personnel directly involved in deliberate and crisis-action planning, but not in a billet listed in enclosure (1), should complete JOPES PQS and submit an AQD or NEC request to the Chief of Naval Personnel (attention Pers-4), via their commanding officer, with a copy of the completed PQS (enclosure (2)).

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Director, Operations, Plans and
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JOPES BILLET LIST

UIC	BSC	ACTIVITY	BILLET	JBID
00038		USCINCPAC	COMPTROLLER	0050001
00038		USCINCPAC	CH, MED OPS DIV	0071001
00038		USCINCPAC	CH, MED PLANS BR	0072002
00038		USCINCPAC	CH, TARGETS BR	0222001
00038		USCINCPAC	DEPUTY FOR OPERATIONS	0302001
00038		USCINCPAC	CH, NAV OPS OFF	0313001
00038		USCINCPAC	NAV OPS OFFICER	0313003
00038		USCINCPAC	NAV OPS OFFICER	0313004
00038		USCINCPAC	CH, CONV PLANS BRANCH	0541001
00038		USCINCPAC	PLANS OFFICER	0541006
00038		USCINCPAC	PLANS OFFICER	0541007
00038		USCINCPAC	CH, INFO MGMT BRANCH	0542001
79109	05000	USCINCCENT	PLANS OFFICER	0324006
79109	09900	USCINCCENT	MEDICAL PLANS OFFICER	1310001
00066		USCINACOM	REG PLANS & POLICY OFFICER	0520004
00066		USCINACOM	PEACE SPT OPS PLANS & POLICY	0520009
00066		USCINACOM	JOPES PLANS OFFICER	0540002
00066		USCINACOM	JOPES SUPPORT OFF, EXERCISES	0540004
00060	31140	CINCLANTFLT	STF OPS & PLANS/CC CDO	
00060	50050	CINCLANTFLT	STF PLN/DIR FLT POL/MINE PLNS	
00060	41390	CINCLANTFLT	LOG PLANS	
00060	41380	CINCLANTFLT	LOG PLANS	
00060	41210	CINCLANTFLT	LOG/MOB LOG PLNS	
00060	41130	CINCLANTFLT	FUEL LOG PLN/PETRO MGMT OFF	
00060	41395	CINCLANTFLT	LOG PLANS	
00060	41130	CINCLANTFLT	SUPLOG/TRANS SYS	
	CLF	RESERVE	DET	
00060	90335	DET 106	WWMCCS	
00060	90255	DET 106	LOGISTICS	
00060	90650	DET 106	STF OPS & PLN	
00060	90490	DET 106	STF OPS & PLN	
00060	90630	DET 106	STF ADMIN	
00060	90245	DET 106	STF ADMIN	
00060	90370	DET 106	WWMCCS	
00060	90330	DET 106	RECA	
00060	90839	DET 206	LRC ADMIN	
00060	90841	DET 206	LOGISTICS	
00060	90846	DET 206	WEP DIST	
49423	30800	LTF LANT	COMM ASHORE	
49423	60700	LTF LANT	ADP STAFF	

Enclosure (1)

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00061	31310	CINCUSNAVEUR	STF LIAISON
00061	40015	CINCUSNAVEUR	JOPS/ADP LOG
00061	40620	CINCUSNAVEUR	USMC/NATO LOG PLANS
00061	48005	CINCUSNAVEUR	TRAFFIC MGMT SPEC
00061	44100	CINCUSNAVEUR	ASST POL OFF
00061	50525	CINCUSNAVEUR	STAFF PLANS
00061	50570	CINCUSNAVEUR	STAFF PLANS
00061	58000	CINCUSNAVEUR	COMPUTER SPECIALIST
00061	77320	CINCUSNAVEUR	CONTINGENCY PLNG OFF
00070	72700	CINCPACFLT	STF OPS & PLANS
00070	72875	CINCPACFLT	FLT EXERCISE OFFICER
00070	72900	CINCPACFLT	EASTPAC EXERCISE OFFICER
00070	73970	CINCPACFLT	DELIBERATE WAR PLANS
00070	76430	CINCPACFLT	MOB PLANS OFFICER
64765	10710	COMUSKOREA	LOGISTICS STAFF OFFICER
00043	36080	DEPCOMUSNAVCT	STAFF PLANS
47030	09410	USCINCSOCMDAFB	LDR WEST TM 535/01 (JOPES)
47030	09520	USCINCSOCMDAFB	JOPES OFF

ENLISTED

JOPES

SPECIALISTS

00038	USCINCPAC	DATA PROC TECH	0542003
00066	USCINACOM	DATA PROC TECH	0540007
00066	USCINACOM	DATA PROC TECH	0540008
00066	USCINACOM	DATA PROC TECH	0540009
00066	USCINACOM	DATA PROC TECH	0540010

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**JOINT OPERATION PLANNING AND EXECUTION SYSTEM (JOPES)
PERSONNEL QUALIFICATION STANDARD (PQS)**

Personnel are expected to complete the following to demonstrate expertise with the Joint Operation Planning and Execution System.

1. Formal Training

	Date	Initials
a. Satisfactorily complete the JOPES User's Course taught at Headquarters, USTRANSCOM, and	_____	_____
b. Complete Joint Planner's Orientation Course (JPOC) offered by the Armed Forces Staff College, TACTRAGRUs, and war colleges.	_____	_____

2. On-the-Job Training

a. Conduct deliberate planning using the JOPES.	_____	_____
b. Conduct crisis-action planning using the JOPES.	_____	_____
c. Conduct TPFDD maintenance using the JOPES.	_____	_____
d. Construct/maintain OPLAN using the JOPES.	_____	_____
e. Participate in JOPES contingency teleconference.	_____	_____

Having satisfactorily completed the above items, this individual is certified as a JOPES operator and is qualified for the JOPES AQD or NEC code.

Certified by: _____
Name
Signature
Date

Candidate's Name: _____

Rank/Rate: _____ **SSN:** _____

Enclosure (2)